HOW TO CREATE A « TRIBUTE OF A LIFETIME» PHOTO ALBUM

1

SIZE AND BACKGROUND COLOR SELECTION

Once you have selected your album, its size and background color, simply click on 'Customize'.
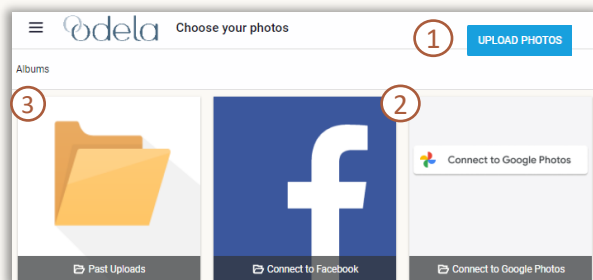
Customize →

You will be automatically directed to the area where you can upload your photos.

"Tribute of a Lifetime" photo album - Soft cover

A precious memory... always at hand and close to heart.

Size 6 X 6 po.
- 6X6
- 7X9
- 8X8
- 8.5X11

Background Color
- White
- Black
- Light Grey
- Dark Plum

Qty
1

Customize →

2

UPLOADING YOUR PICTURES
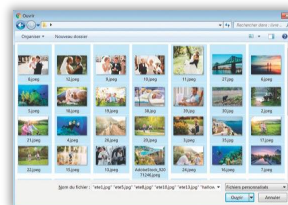
It is time to upload the pictures you want in your photo album by selecting them in:

① A folder on your computer by clicking on 'Upload photos' **UPLOAD PHOTOS** at the top right of the screen *(it is recommended you place all your images in one folder)*

② Your social media

③ 'Past uploads': if you have already created a project, click on it to access your photos

Tip

We suggest you place all selected images into one folder prior to uploading.

Keep the CTRL key down (cmd on Mac) to select more than one picture at the time.

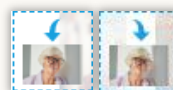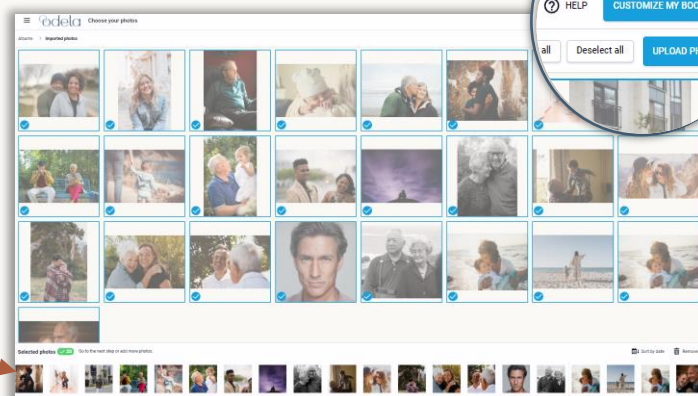Press CTRL+A (cmd+A on Mac) to select all pictures in the folder at once.

3

IMPORTING IMAGES IN THE ALBUM

You will notice that all your images are pre-selected. The first one will go on the cover and so on. If you are happy with this sequence, you can then click on 'Customize my book' and your album will be generated automatically with your pictures in this specific order.

If you want to determine the position of the photos in the album, please 'Unselect all' and click on each photo in the order you want them to appear in your album.

The bottom area shows the order of the pictures.

Click on an image to select it in order to change its order or delete it. To move it, click on the arrow where you want it to appear. Note that throughout your creation, you will be able to change the order of your photos.

Place before or after the desired image

Delete the picture from the album

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4

CUSTOMIZATION AND LAYOUT

You may now customize your book, add or delete images, or change the order of your images. You may also add text, cliparts, backgrounds.

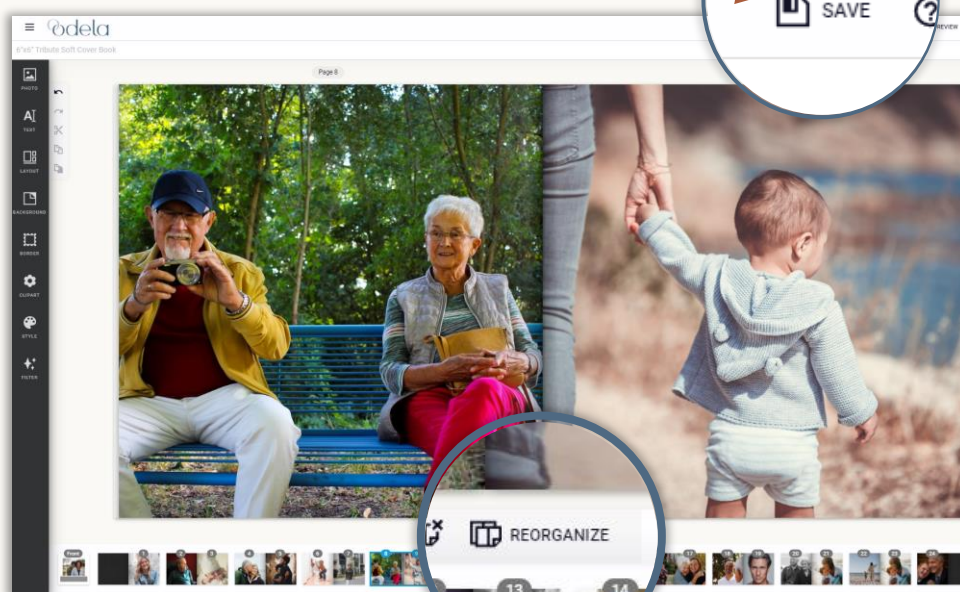Let your imagination run free and **save** your project frequently!

RE-ARRANGING PAGES

You may easily add or remove pages and change their order by clicking on Reorganize at the bottom right corner of the window.
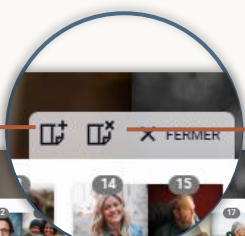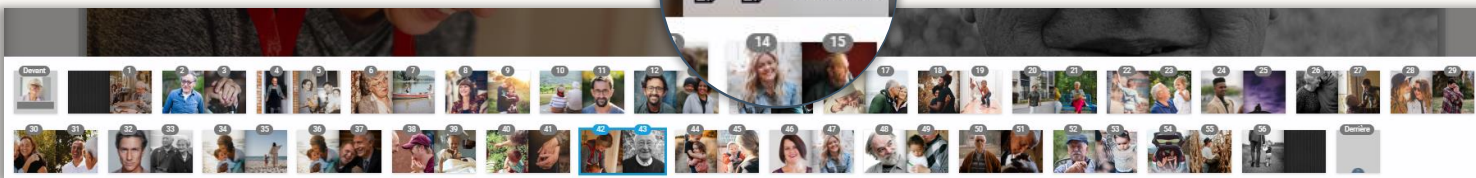
Add two pages

Delete two pages

It is possible to change the order of a page by selecting it and dragging it to the desired position:

SAVE

REORGANIZE

Add two pages   Delete two pages

FERMER

If this sign appears, it means that the software detects that the image is of lower resolution and may be blurred when printed, so it is recommended to remove it or reduce its size with the Transform tool until the symbol disappears.

TRANSFORM

Some text may be cut off when printed

Add text option

If an error message appears above a text box, make sure to move or minimize it to fit inside the page.

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(continued)

IMAGE OPTIONS

By clicking on an image, you are presented with various editing possibilities.

Hand Tool for moving and enlarging the image within the frame.

Transformation Tool for reframing, moving or rotating the image.

Rotation Tool for rotating an image within the frame.

Forward and *Backward Tools* for moving the image to the foreground or behind another image.

Garbage Tool for deleting an image.

Fit to Container or *Zoom-in Tool*

TEXT EDITING OPTION

Click in the text area to add captions. You may change the font.

Click on the *Text icon* on the left side of the screen to see Text options.

Pick the font, color and size you want.

OTHER EDITING OPTIONS

The selected layout is not set in stone.

Using the options in the left panel, you can change the layout at any time. Let your imagination run wild, there are many possibilities.

Add a Photo Filter (ex. black and white)

Add borders to your pictures

Change the layout

Change the page style

Add Cliparts

Change background

Undo last modification

Redo last modification

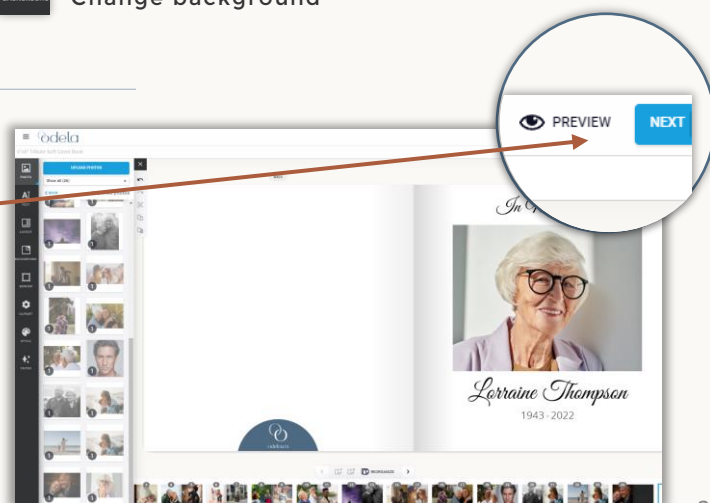Cut Selected Item

Copy Selected Item

Paste Selected Item

4

ORDERING

By clicking *Preview* or *Next*, you will see a preview of the final result.

Review each page of your project and when you are satisfied with your work, press *Add to Cart*.

ADD TO CART

You will be redirected to the shopping cart after a few seconds.